

Student Officer Role Description

Excerpt from The Constitution and Rules of the Students' Union (Rule 4)

3. STUDENT OFFICER UNDERGRADUATE EDUCATION

They:

- 3.1 Shall, insofar as it is possible, represent the interests of the Students in all matters relating to their academic studies, with a particular focus on undergraduate Students.
- 3.2 Shall produce such reports as may be required to promote the members' interests at University, local and national levels.
- 3.3 Shall be responsible for liaising with the University Authorities on matters related to student academic representation and student voice, with a particular focus on undergraduate students.
- 3.4 Shall be responsible for coordinating the advocacy activity of student academic representatives, with a particular focus on undergraduate student representation.
- 3.5 Shall liaise with University Authorities and students to develop a positive culture of academic community within the University
- 3.6 Shall, insofar as it is possible, be concerned with the general issues of transfer of courses, university scholarships, and study skills, changes to School and Faculty Regulations, Progress Committees and careers education, information and guidance, with a particular focus on undergraduate Students.
- 3.7 Shall be responsible for the compilation of the Education Section of Students' Union publications, where relevant.
- 3.8 Shall work in partnership with the Student Officer Campaigns and Engagement on campaigns related to the educational experience, with a particular focus on the undergraduate student experience.
- 3.9 Shall be a member of all relevant University Committees and groups.