

## Queen's Students' Union Elections 2019-20 - Data Protection Details

We will use the contact details, personal information and sensitive information provided for the purposes of conducting elections / referendums for which you submit yourself as a candidate or voter, as appropriate. This will include using the data provided to ensure that you are eligible to stand or vote in the appropriate election. We may use the contact information provided to communicate with you about standing and voting in QUBSU elections for the 2019-20 academic year.

We may also use this information to inform you of other democratic, representation and campaigning opportunities that arise over the course of the 2019-20 academic year and of the 2020-21, 2021-22, and 2022-23 academic years.

We will remove your contact details from our contact database at the end of the 2022-23 academic year. You may request to be removed from our contact database at any time, by emailing [studentvoice@qub.ac.uk](mailto:studentvoice@qub.ac.uk). You may contact us to complain if you believe that your personal data is being used inappropriately.

Your personal data may be used for statistical purposes. (E.g. aggregating data to identify areas of under-representation and levels of engagement from different Schools, faculties and year groups.)

If you are standing for election for a position which requires you to self-define, we will consider this information to be 'sensitive data' for the purpose of compliance with the Data Protection Act. However, this information will be made publicly available when we publish the list of candidates for elections. (E.g. If you self-define as an LGBT+ student and stand for election for the position of LGBT+ Students' Officer, you will be listed publicly as a candidate for the position of LGBT+ Students' Officer.)

Your data will be stored securely and processed in compliance with the [University's Data Protection Policy](#), [Student Privacy Notice](#) and [Students' Union Privacy Notice](#).

Your data may be shared with third-party software organisations for the purpose of streamlining our communications and the provision of services to you. (e.g. through our use of external mailing list software or external online voting software.) Your personal data will be shared with the following third-party software companies, in line with our Data Protection Policies and Procedures: Mail Chimp, Survey Monkey, Eventbrite, Membership Solutions Limited.

If you are elected, your name, course / election constituency and your email address will be made available online to enable fellow students to contact you as their representative. This information will also be shared with relevant University departments / Schools to enable them to contact you about representation-related activities and opportunities.

If elected, training and representation events that you attend may be photographed, recorded and/or live streamed by the Students' Union with this information made available on the World Wide Web.

If you are elected to attend national students' union conferences, or wish to attend other national students' union events facilitated by Queen's Students' Union, we may share your personal data with the following relevant organisations: The National Union of Students' (NUS-UK), The National Union of Students' – Union of Students' in Ireland (NUS-USI) and the Union of Students' in Ireland (USI). This data will be used for the purpose of registering you for the conference/event and making relevant attendance / accommodation / travel arrangements.